

Coventry Pizza Co.  
d.b.a. Decent Pizza  
Employee Application

**COVENTRY PIZZA CO. IS A DRUG FREE WORKPLACE.  
APPLICANTS ARE SUBJECT TO POST-HIRE DRUG SCREENINGS**

**PERSONAL INFORMATION**

Name(first/middle/last) \_\_\_\_\_  
Present Address \_\_\_\_\_  
Phone ( ) \_\_\_\_\_ Are you 18 or older? \_\_\_ Are you legally eligible for employment in the United States? \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ If yes when, where, and what was the nature of the offense? \_\_\_\_\_

Are any felony charges pending against you? \_\_\_\_\_ If yes when, where, and what was the nature of the offense? \_\_\_\_\_

A conviction will not necessarily prohibit you from being employed.

**EMPLOYMENT HISTORY/EDUCATION**

Are you applying for full or part time work? \_\_\_\_\_ Any days or times that you cannot work? \_\_\_\_\_

**PLEASE NOTE: ALL EMPLOYEES ARE REQUIRED TO BE AVAILABLE ON WEEKENDS**

Position applying for? \_\_\_\_\_ Date you can start? \_\_\_\_\_ Are you currently employed? \_\_\_\_\_  
School most recently attended? \_\_\_\_\_ Last grade completed \_\_\_\_\_ Degree, diploma, or GED \_\_\_\_\_

**PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY**

**EMPLOYMENT HISTORY**

Present/most recent employer name \_\_\_\_\_  
Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_  
Description of work \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Starting Pay \_\_\_\_\_ Leaving Pay \_\_\_\_\_  
May We contact your supervisor? \_\_\_\_\_

Previous employer name \_\_\_\_\_  
Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_  
Description of work \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Starting Pay \_\_\_\_\_ Leaving Pay \_\_\_\_\_  
May We contact your supervisor? \_\_\_\_\_

Previous employer name \_\_\_\_\_  
Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
Job Title \_\_\_\_\_  
Description of work \_\_\_\_\_ Reason for Leaving \_\_\_\_\_  
Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Starting Pay \_\_\_\_\_ Leaving Pay \_\_\_\_\_  
May We contact your supervisor? \_\_\_\_\_

**REFERENCES**

Provide the name & telephone number of 3 personal references. **Cannot be your supervisors.**

1. \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
2. \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
3. \_\_\_\_\_ Phone ( ) \_\_\_\_\_

## VEHICLE & DRIVING INFORMATION

Car Make \_\_\_\_\_ Year \_\_\_\_\_

Insurance Company \_\_\_\_\_

Policy effective date \_\_\_\_\_ Policy expiration date \_\_\_\_\_

List below all traffic violations within the last three years, excluding parking tickets. Include date & violation.

Delivery Drivers are **required** to have at least 2 years of driving experience.

I verify that I have at least 2 years of uninterrupted driving history? YES \_\_\_ NO \_\_\_

## EMPLOYEE AGREEMENT

I have completed the above data regarding my driving record and represent that the above is complete and accurate. I authorize the above named company, to obtain my Motor Vehicle Record to verify the above. I understand that my record may be verified periodically at the company's discretion. I also understand that if my record does not meet company requirements at any time my employment may be terminated.

I understand that I must have liability coverage while I am driving and that my insurance company may require that I have additional or specialized coverage for using my vehicle for making deliveries. And if my insurance company so requires specializ ed or additional coverage for using my vehicle for deliveries I agree that I will carry the appropriate coverage.

I also understand that Coventry Pizza Co. is not responsible for physical damage to my vehicle.

I UNDERSTAND THE IMPORTANCE OF SAFETY AND AGREE TO THE FOLLOWING SAFETY POLICIES WHILE WORKING

1. To obey all traffic laws at all times and exercise all safety measures while driving.
2. To keep my car in safe working order, and if it is not in good order, not to use the vehicle for deliveries. I understand that I can be taken off the road if my car is not in good working order.
3. To wear safety belt at all times.
4. To not eat or drink while driving.
5. To never drive after having consumed drugs or alcohol.
6. No persons other than on-the-job employees and authorized security personnel are permitted to ride in my delivery vehicle, either company owned or personal, while making deliveries.
7. To bring my vehicle to a complete and safe stop any time I use a flashlight, cell phone, or CB Radio.
8. To promptly notify the owner or manager when I have received a ticket or have been arrested for any driving-related offenses.
9. To promptly notify the owner or manager when I have had my driving privileges suspended, revoked, or restricted.
10. To promptly notify the owner or manager when there has been any change in my car insurance.
11. To promptly report to the manager or owner any incident involving the use of a car while I am working, whether or not it results in any injury to any person or damage to any vehicle or other property, and regardless of who I believe is at fault.
12. To always drive safely, courteously and practice safe driving techniques.
13. To only drive the insured car listed above or designated Company vehicle unless prior approval has been obtained.

**I HAVE READ AND UNDERSTAND THE ABOVE EMPLOYMENT AGREEMENT. I UNDERSTAND THAT ANY VIOLATION OF THE EMPLOYMENT AGREEMENT MAY RESULT IN TERMINATION OF EMPLOYMENT**

Signature \_\_\_\_\_ Date \_\_\_\_\_

I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, false statements on this application may be grounds for dismissal.

I authorize investigation of all statements contained herein. I further authorize all listed references to give you any and all information concerning my previous employment and any other pertinent information they have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I give authorization to check my Motor Vehicle Record (MVR) and attest that , to the best of my knowledge, my motor vehicle record does not include violations other that those listed in the vehicle information section above, and that I do have at least a 2 year driving history.

I further understand and agree that, if hired, my employment is for no definite period and either I, or the company can terminate the employment relationship at anytime, with or without cause, with or without notice.

Date \_\_\_\_\_ Signature \_\_\_\_\_